



# **APPLICATION FOR EMPLOYMENT**

*If you have a visual impairment or you find the application form difficult to fill in, please let us know and we will provide a large print version of the form or assist you in its completion.*

*You must fill in this form to apply for employment. We do not accept CVs.  
We will reject anyone who tries to influence another employee to give them employment.*

Please print this form and complete in black ink.

**We actively encourage applications from all sections of the community.**

The post you are applying for .....

Where did you see the post advertised .....

Name of candidate.....

## **YOUR CURRENT EMPLOYER**

Name

Address & postcode

Type of Business

Responsible to

Job Title

Date you started current job .....

What is your reason for applying for this post

Date your employment ended (if applicable) .....

Salary Expectation

How much notice do you need to give .....

Current Salary .....

Have you previously applied within the last 12 months for a similar role.  
Yes/No

Please give a brief description of your duties.



### PREVIOUS EMPLOYERS (start with your most recent)

Employer	Job Title	Duration of Appointment (e.g. 2 years)

### EDUCATION, TRAINING & QUALIFICATIONS

Please give the name of the school, college and/or university that you have attended	Examination qualifications achieved (e.g. O Levels, A Levels, GCSEs, NVQs, degrees, apprenticeships)

### RELEVANT TRAINING COURSES

Please give the name of the organising body	Please give dates, details of the course any qualification achieved



## REHABILITATION OF OFFENDERS ACT 1974

In order to protect the public, the post you have applied for is exempt from certain provisions of the Rehabilitation of Offenders Act 1974. You are therefore required to disclose all and any past or pending cautions or convictions, whether spent or otherwise, unless it is either a "protected caution" or a "protected conviction" under the terms of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. All information provided will be kept in the strictest confidence and only used for the purpose of assessing your suitability for the post you have applied for.

Please specify below details of all and any past or pending cautions or convictions, whether spent or otherwise, except for protected cautions or convictions. If you have no past or pending cautions or convictions, please specify "None"

If yes please state .....

.....

## EXPERIENCE

Please give details of experience and any other information to support your application for this particular role, where appropriate (if more space is required, please use an additional piece of paper)

Do you have a driving licence	Yes <input type="checkbox"/>	No <input type="checkbox"/>
What type of driving licence do you have (for example, Provisional, Full, HGV, LGV, etc)		
Have you been convicted of any driving offences or are you waiting to be convicted	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have any points on your driving licence, If yes, how many and what category	Yes <input type="checkbox"/>	No <input type="checkbox"/>



## **REFERENCES**

Please give the names and addresses of two referees. Include your present or last employer (or head teacher if you have just left school). We cannot accept references from relatives or a contemporary.

### WORK

Name .....

Address .....

What position do they hold .....

Telephone No .....

Email.....

### PERSONAL

Name.....

Address .....

What position do they hold.....

Telephone No .....

Email .....

We will normally approach both your referees if you are subsequently offered a position with the Company

## **PERSONAL DETAILS**

Address & postcode	First Names	
	Surname	
	Home Telephone No.	Mobile No.
	Email Address	



**ANY ADDITIONAL INFORMATION TO SUPPORT YOUR APPLICATION.**

Please use this space to say why you are interested in the post for which you have applied, why you believe you are the best person for the job and provide any other information that may assist your application



Please give the dates **when you are not** available for an interview

If you have a mental or physical impairment, please give details of any special arrangements or adjustments that would assist you to attend an interview.

**DECLARATION**

I declare that the information I have given on this application form is, to the best of my knowledge and belief, true and complete. I understand that if it is subsequently discovered any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or, if I have already been appointed, I may be dismissed.

I hereby consent to the Company processing the information supplied on this application form for the purposes of recruitment and selection. I accept that if my application is successful, this application form will form part of my personnel file and, in that case, I consent to the data on it being processed for all purposes in connection with my employment.

Signature ..... Date .....

Please return this form to [vacancies@wrexhamafc.co.uk](mailto:vacancies@wrexhamafc.co.uk)